The Massage Hut Risk Assessment - October 2020

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| **Hazards** | **Who might be harmed and how?** | **Controls in place** | **Additional actions needed** | **Responsibility** | **Date the action is required by** |
| Electrical equipment | All using premises | Annual visual check and test of operation. PAT test. | Ongoing PAT test | The Grove | August 2021 |
| Legionella | All using premises | Regular running of water systems | Regular testing of water supply | The Grove | Ongoing |
| Products and supplies going out of date | Client and therapist | Regular rotation and monitoring | Continued checks | All practitioners but lead by CLP | Stock check Jan and July 2021 |
| Deep cleaning of premises | Client and therapist | Weekly deep clean of premises | Ongoing weekly deep clean | CLP | Weekly |
| Assessment and removal of unnecessary soft furnishings - fabrics may barbour pathogens inc Covid-19 | Client and therapist | Unnecessary fabrics and soft furnishings removed or placed in wipeable box / behind plastic sheeting. | Continue to keep TMH as fabric-free as possible.  Maintain cleanliness of plastic boxes and sheeting | Therapists and CLP | Ongoing |
| Removal of magazines, samples and all non-essential contents that clients may touch and on which the virus may live | Client and therapist | Items removed from Hut prior to August 2020 opening | Keep any non-essential items out of the Hut or stored safely | Therapists and CLP | Ongoing |
| Used linens | Client and therapist | Replace all linens at the end of each treatment. Therapist to wear PPE when removing sheets.  Linens to be placed outside of TMH in plastic bags in waterproof containers.  Sheets to be taken to laundry area at the end of each shift  Towels and face covers to be collected and laundered by CLP regularly | Maintain actions | Therapists and CLP | Ongoing |
| Spare linens stored in treatment room | Client and therapist | Spare linens stored behind a wipeable PVC sheet to prevent airborne particles landing on them. | Continue to store sheets in this way. | Therapists and CLP | Ongoing |
| Soft treatment support | Client and therapist | Soft treatment support (bolsters, pillows etc) to be covered with wipeable fabric and cleaned with anti-viral spray between each treatment. | Maintain actions | All therapists and CLP | Ongoing |
| Surfaces touched by client during consultation and treatment - potentially spreading virus | Client and therapist | Clients asked to minimise surfaces touched and asked to use sanitiser on entry  Clean pen used for each client and sanitised between treatments  Use anti-viral spray to clean any surfaces touched between each client  All therapists asked to follow a coherent cleaning list  Allow extra time between treatments for cleaning | Maintain actions | Therapists and CLP | Ongoing |
| Air pollution of virus | Client and therapist | Therapists and clients to wear PPE as advised by the government  Social distancing during consultation  Request that clients do not talk unnecessarily during treatment.  Ventilation of premises during treatment and between treatments - extra time allowed. Windows open during treatment, door open during cleaning.  Cleaning practices as above | Maintain practices | All therapists and CLP | Ongoing |
| Therapist personal hygeine | Client and therapist | Therapists to remain up to date with current government PPE guidelines and supply their own PPE equipment.  Therapists supplied with PPE donning / doffing guidelines.  Ongoing reviews of government PPE guidelines  Therapists provided with a wipeable box in which to store their personal items whilst at TMH.  Therapists provided with a non-touch, self-closing bin for PPE and paper towels which is removed and sanitised at the end of each day | Maintain actions  As of 5/10/20 therapists will be wearing full face visors or goggles *and* Type ii face masks during treatments, to be cleaned with anti-viral spray between each treatment.  Therapists will *either* wear a disposable or wipeable apron (which will be disposed of or wiped with antil viral spray between each client) *or* they will change their tunic between each client.  Therapists will **wash** hands with soap and water thoroughly on arrival at TMH and at the start and end of each treatment.  If the therapist has any breaks, cuts or wounds on their hands they will wear PPE gloves throughout the treatment and dispose of safely. | Therapists and CLP | Ongoing |
| Client or therapist with symptoms of Covid-19 | Client and therapist | Client and therapist to take temperature using non-contact thermometer prior to treatment. If 38oC or above, second check and treatment to be cancelled immediately.  Client to be made aware of symptoms prior to booking and to sign a detailed Covid-19 disclaimer **each visit** before entering TMH. Disclaimers kept up to 21 days as per **ICO** guidance.  Booking cancellation terms adjusted to just 2 hours prior to booking in order to allow clients to cancel up to last minute without charge. | Maintain actions | Therapists and CLP | Ongoing |
| Cleaning materials - suitability | Client and therapist | Cleaning materials to be kept out of easy reach, not leaking and safely stored.  Cleaning materials to be suitable to the task of protecting against a virus (e.g. anti-viral)  Constant supply of cleaning materials to be readily available at all times. | Maintain action | All therapists and CLP | Ongoing |
| Air pollution from cleaning materials | Client and therapist | Ensure adequate ventilation during cleaning to avoid inhalation of chemicals which may cause neurotoxicity or breathing difficulties. | Maintain actions | All therapists and CLP | Ongoing |
| Clients / hotel staff / hotel customers /therapists meeting in shared building (i.e. The Grove) | Clients and therapists, staff and customers of The Grove. | All to be made aware of, and practice, PPE guidelines within The Grove building  All to be made aware of and practice one way system within The Grove  Hand sanitising stations and face masks available to anyone entering The Grove  Clients and practitioners signposted to The Grove risk assessments on website | Maintain actions | All therapists and CLP  The Grove | Ongoing |
| Transfer of virus between clients | Clients and therapists | Clients asked to attend appointment alone (unless under 16 or in need of carer present)  Clients asked to arrive on time to appointment and avoid waiting in The Grove if possible  Client issued with hygiene guidelines prior to appointment | Maintain actions | All therapists and CLP | Ongoing |
| Viral transfer on money and bank cards | Clients and therapists | Discourage cash transactions. Therapists to place any cash or vouchers given in plastic sleeve and stored in filing cabinet.  Booking system to allow clients to input card details prior to appointment so that card machine can be avoided  If card machine used, therapists to clean between treatment as per other equipment used | Maintain actions | All therapists and CLP | Ongoing |